



St. Mary's Catholic Primary School

PERSON SPECIFICATION

POST TITLE: Supervisory Assistant

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment		- Classroom Assistant Certificate or working towards this, or equivalent - Current First Aid qualification	Application form Certificates
Work Experience	Experience of working with children in a formal setting on a voluntary or paid basis- including working with own or family/ friend's children.		Application form References
Knowledge/ Skills/ Aptitudes	- Knowledge and understanding of managing the behaviour of groups of children - Displays commitment to the protection and safeguarding of children - Effective verbal and written communication skills - Knowledge and understanding of child protection and safeguarding issues	- Knowledge and understanding of child development and social interaction - Knowledge of constructive play opportunities	Interview References Short task
Disposition	- Able to work well as part of a team - Able to use own initiative - Encourage high standards of pupil behaviour at all times - Able to liaise with parents in a professional manner; observe the boundaries of the role, and respect confidential information - Able to initiate games and activities appropriate to the age of the children - Able to relate to children on their level - Flexible approach to work	- Recognise behaviour giving cause for concern, and inform teaching staff - Able to teach play activities - Able to examine systems critically, and suggest ways of improving efficiency	Interview References
Circumstances	Enhanced clearance from the Disclosure and Barring Service		DBS check